

亞洲大學經營管理學系

Asia University

Department of Business Administration

研究生學位考試申請表 (系審核用)

Application Form of Thesis/Dissertation Degree Examination

(For BA Dept. Use)

填表日期(Date)： 年(Year) 月(Month) 日(Day)

研究生姓名 Student's Name			研究生學號 Student ID No.		
班別 Degree	<input type="checkbox"/> 碩士班 Master's Program		<input type="checkbox"/> 碩士在職專班 In-service Master's Program		<input type="checkbox"/> 博士班 Ph.D. Program
口試日期/時間 Date/Time	_____年_____月_____日 (year) (month) (day)		口試地點 Oral Defense Location	本校 大樓 室 _____ Building _____ Room	
論文題目 Thesis/Dissertation Title	中文 Chinese				
	英文 English				
<input type="checkbox"/> 完成論文計畫書(前三章)口試日期：_____年_____月_____日 The completion date of the thesis/dissertation proposal: yyyy/mm/dd					
<input type="checkbox"/> 檢附Turnitin學術論文原創性比對系統比對結果(不含參考文獻20%以下,含參考文獻25%以下始可通過) Turnitin Originality Report: A maximum of 25% text matching including references, or of 20% text matching excluding references is acceptable.					
口試委員姓名 Reviewer's name	現任職稱 Current position	服務學校 Reviewer's affiliations	證書字號 Certificate No.	聯絡電話 Phone No.	
學生簽章 Student Signature	(簽章) 年 月 日 (Signature & Date: Year/Month/Day)				
指導教授簽章 Advisor Signature	(簽章) 年 月 日 (Signature & Date: Year/Month/Day)				

\*博班學生請接續下頁填寫，碩班免填\* (Ph.D. Students Only)

繳 驗 資 料  Submission Checklist	<input type="checkbox"/> 指導教授推薦函 <i>Advisor Recommendation Form</i>	
	<input type="checkbox"/> 博士學位候選人資格考核合格證明書 <i>Advancement to Candidacy Certificate of Approval</i>	
	<input type="checkbox"/> 學術論文發表清冊 (1. 期刊請檢附刊登本，以及SSCI、SCI、EI、TSSCI 或 SCOPUS 期刊收錄證明。尚未出版，須附論文接受函與論文手稿代替刊登本。2. 研討會論文請檢附刊登本。若無刊登本，須附論文接受函、口頭發表證明與論文手稿。3. 所有著作須以本系名義發表。) <i>Publication List (1. Journal articles: Enclose publication copies and proof documents of articles published in the journals indexed in SSCI, SCI, EI, TSSCI, or SCOPUS; or enclose letters/certificates of acceptance and manuscripts to replace publication copies if articles have not yet been published. 2. Conference papers: Enclose publication copies; or enclose letters/certificates of acceptance, certificates of paper presentation, and manuscripts to replace publication copies. 3. All the articles must be published/presented on behalf of the Department of Business Administration of Asia University.)</i>	
	<input type="checkbox"/> 博士學位考試委員名冊 <i>Announcement of Doctoral Dissertation Defense Committee Membership</i>	
	<input type="checkbox"/> 涵養教育與學術倫理 (畢業前至少參與4次系活動) <i>Literacy Series (Participation of 4 events organized by the BA Department)</i>	
	<input type="checkbox"/> 教學增能實作 (博士生教學增能零學分實作課程檢核表、教學訓練相關研習時數認證，以及教學觀摩心得及試教檢討報告) <i>Teaching Practicum (Ph.D. Student Zero-Credit Teaching Practicum Checklist, Certificates of Participation in Workshop, and Reflection Reports on Teaching Observation and Demonstration/Trial Teaching)</i>	
	<input type="checkbox"/> 論文內文 (不含參考文獻) 達60頁或以上。 <i>The length of dissertations is 60 pages or more (excluding references).</i>	
學 術 委 員 會  Academic Council	總審核 Overall Review	
	<input type="checkbox"/> 准予申請 Approved	<input type="checkbox"/> 不准予申請 Non-approved  意見： Comments
	學術委員簽章 Academic Council Member Signature	(簽章) 年 月 日 <i>(Signature &amp; Date: Year/Month/Day)</i>
系主任簽章 Department Chair Signature	(簽章) 年 月 日 <i>(Signature &amp; Date: Year/Month/Day)</i>	

注意事項 (Notes) :

一、考試委員之聘請，由各研究所所長先取得各考試委員之同意後，請詳填左表，俾憑發聘。

For the appointment of examination committee members, the department heads should obtain the consent of the invited members first and then issue a letter of appointment.

二、碩士班研究生論文考試之考試委員必須註明教授、副教授或助理教授證書字號，中央研究院院士或正副研究員可比照聘請，委員資格代碼如左：

In the application form, the committee members' professor, associate professor or assistant professor certificate code must be filled out. Academicians of the Academia Sinica or senior and associate researchers can be hired by following the same policy. The qualification code of the committee members is as follows:

(一) 曾任教授、副教授或助理教授，並擔任與碩士學位候選人所提研究論文之有關學科教學者。

Former professors, associate professors or assistant professors, and teachers of relevant disciplines for the research thesis/dissertation proposed by program degree candidates.

(二) 中央研究院院士或曾任中央研究院研究員、副研究員，對碩士學位候選人所提研究論文學科有專門研究者。

Academician of Academia Sinica or a former researcher or associate researcher of Academia Sinica, who has been specialized in the chosen field of the research thesis/dissertation subject proposed by the program degree candidates.

(三) 在學術上有卓越成就，並對碩士學位候選人所提研究論文學科有專門研究者，其資格須經系(所)主任同意，必要時得召開所務會議討論。

Have outstanding academic achievements and has been specialized in the chosen field of the research thesis/dissertation subject proposed by the program degree candidates, whose qualifications must be approved by the department heads; and if necessary, a general meeting may be held for discussion.

三、博士學位論文考試委員以聘請五人為限，其中校內委員須至少兩名，校外委員亦至少兩名。

The number of members for the Ph.D. dissertation examination is limited to five, including at least two internal members and at least two external members.

四、本表填妥後請於口試前兩週送各所申請。完稿論文請於口試十天前送達各口試委員。請依規定時間申請，逾期不予受理。

After completing the application form, please submit it to the department office two weeks before the oral defense. The finalized paper should be handed over to the Oral Examination Committee members ten days before the defense meeting. Please apply within the deadline. Late applications will not be accepted.