	College o	f Management, Asia University		
Learning Goal: 專業能力 Prot	fessional Skill		Program:	Undergraduate
Learning Objectives: 1. 學生應能	夠說明一般管理的基本知識及跨學科之技能	5		
Students sl	hould be able to demonstrate basic knowledge	of general, management- specific, and multidi	sciplinary skills.	
2. 學生應展	現其知曉如何與其他團隊成員合作以完成指	定任務		
Students sl	hould demonstrate that they know how to coop	perate with other team members to accomplish	assigned tasks.	
學習成果 Dimensions		評量標準 Criteria & Standards		評分 Score
(Learning Outcomes)	Needs Improvement_1	Acceptable_2	Superior_3	
D1. 具備本學科之基本專業知識 Demonstrate mastery of fundamental knowledge in the subject-area	對本學科基礎學理、專業詞彙僅有表面 的認知了解 Demonstrates surface cognitive comprehension of fundamental theoretical	對本學科基礎學理、專業詞彙有概括性 的認知、了解 Achieves a general cognitive understanding of fundamental theoretical	對本學科基礎學理、專業詞彙有完整充 分的認知、了解 Achieves a thorough cognitive understanding of fundamental theoretical	
	concepts and terminologies in the subject- area	concepts and terminologies in the subject- area	concepts and terminologies in the subject- area	
D2. 具備本學科之實作能力 (評量學生實際完成課堂指定任 務或工作的表現,如上機操作、 資料蒐集、課堂發言、習題演 練、問題分析、題材討論等) Demonstrate mastery of fundamental practical skills in the subject-area	執行需要思考或問題解決技能的任務或 學習活動的能力較弱 Has lower ability to engage in assigned tasks or learning activities that need thinking or problem solving skills	能大致執行需要思考或問題解決技能的 任務或學習活動 Has moderate ability to engage in assigned tasks or learning activities that need thinking or problem solving skills	能熟悉、準確有效地執行需要思考或問 題解決技能的指定任務或學習活動 Has effective ability to skillfully, accurately and smoothly engage in assigned tasks or learning activities that need thinking or problem solving skills	
D3. 具備連結本學科與不同學科基礎 知識之能力 Demonstrate ability to relate the fundamental discipline knowledge to other subject areas.	僅能侷限地連結本學科與少數不同的學 科基礎知識 Is able to limitedly relate the fundamental discipline knowledge to a few other subject areas	能大致連結本學科與一些不同學科基礎 知識 Is able to moderately make connections between fundamental discipline knowledge and some other subject areas	能精確連結本學科與許多不同學科基礎 知識 Is able to properly make connections between the fundamental discipline knowledge and many other subject areas	
D4. 具備本學科相關時事議題之基本 的邏輯與思辯能力 Demonstrate fundamental logistics and critical thinking skills in current issues related to the subject area	對本學科時事議題基本的邏輯與思辯能 力較弱 Slightly lacks logistics and critical thinking skills in current issues related to the subject area	對本學科時事議題大致有基本的邏輯與 思辩能力 Has moderate fundamental logistics and critical thinking in current issues related to the subject area	對本學科時事議題有完整清晰的邏輯與 思辩能力 Has clear and comprehensive logistics and critical thinking in current issues related to the subject area	
D5. 具備團隊合作之能力 Demonstrate ability to engage in teamwork and cooperation	消極地參與團隊工作;或只想享受團隊 成果而不付出己力;較難與他人共事或 難以接受他人的領導 Passively involved in teamwork; or is a social loafer; has difficulties working together with others or submitting to being	可參與團隊合作;能負責份內的工作; 能與他人和平共事、能接受他人領導 Involved in teamwork; shares work and take responsibility; has no difficulty working together with others or submitting to being led	 樂於團隊合作;於工作上能犧牲小我成就大我;能整合團隊成員,凝聚共識、 解決衝突;樂於分享資源與經驗、能協助他人完成工作 Actively involved in teamwork and cooperation. Sacrifices himself/herself to 	

College of Management, Asia University					
Learning Goal:	專業能力 Professional Skill Program: U				
Learning Objectives:	1. 學生應能夠說明一般管理的基本知識及跨學科之技能				
	Students sh	nould be able to demonstrate basic knowledge	of general, management- specific, and multidi	sciplinary skills.	
	2. 學生應展3	現其知曉如何與其他團隊成員合作以完成指	定任務		
	Students sh	hould demonstrate that they know how to coop	erate with other team members to accomplish	assigned tasks.	
學習成果 Dimensions			評量標準 Criteria & Standards		評分 Score
(Learning Outcomes)		Needs Improvement_1	Acceptable_2	Superior_3	
		led		contribute to the achievement of the whole	
				work; is able to integrate team members, to	
				develop consensus and solve conflicts;	
				enjoys sharing resources and experiences,	
				and helping others to accomplish work	
D6. 具備運用本學科知言	識實際參與相	未運用本學科知識實際參與相關競賽或	運用本學科知識實際參與一項相關競賽	運用本學科知識實際參與多項相關競賽	
關競賽或證照考試:	之能力	證照考試	或證照考試	或證照考試	
Demonstrate ability	to apply	Does not apply fundamental discipline	Applies fundamental discipline knowledge	Applies fundamental discipline knowledge	
fundamental disciplin	ne knowledge	knowledge to participate in any contests	to participate in a contest and/or take a	to participate in two or more contests	
to participate in cont	ests and/or	and/or take any certification exams	certification exam	and/or take two or more certification	
take certification exa	ums			exams	

	Col	lege of Management, Asia University				
Learning Goal:	ロ語溝通能力 Oral Communication skill Program: Undergradu					
Learning Objectives:	1. 學生應能使用基礎的口頭及書面溝通技員	1. 學生應能使用基礎的口頭及書面溝通技能				
	Students should be able to use fundamental	oral and written communications skills.				
	2. 學生應能以基本的書面形式來論述其選6	多之領域,並能展現其口頭報告之能力				
	Students should be able to discuss their cho	sen field in a basic written format and demonstra	te the ability to orally present their ideas to peers	•		
學習成果 Dimensions		評量標準 Criteria & Standards		評分 Score		
(Learning Outcomes)	Needs Improvement_1	Acceptable_2	Superior_3			
D1. 與主題相關	部分報告內容與主題無關	報告內容與主題大致相關	報告內容完全切合主題			
Relevance to the subject	Content is partially relevant to the subject	Content is mostly relevant to the subject	Content is exactly relevant to the subject			
D2. 報告組織架構	報告中各主題的轉換有時會有些突兀,部	報告之內容有起承轉合結構,但有少部分	報告之內容起承轉合清晰且流暢,報告者			
Organizational structure of	分主題間的連結不夠流暢	主題間的連結仍不夠流暢	熟悉報告內容,內容豐富			
presentation	The presentation fails to construct a clear	The presentation constructs a clear	The presentation constructs a clear			
	organizational structure at times, and the	organizational structure, but the connections	organizational structure, but the connections			
	connections of some subtopics are not smooth	of a few subtopics are not smooth	of all subtopics are smooth. The presenter is			
			familiar with the content. It is substantial.			
D3. 報告工具	未使用適當之報告工具,或內容有 些許 錯	使用適當的報告工具,但內容有 少許 錯誤	使用適當的報告工具,且內容沒有任何錯			
Presentation tool	誤	Uses appropriate reporting tools, but the	誤			
	Uses inappropriate reporting tools or the	content includes few errors	Uses appropriate reporting tools, and content			
	content includes a few errors		is free from any error			
D4. 報告技巧	語意含糊、講話速度太快/慢、太小聲或緊	語意清楚,講話節奏與音量適中,但有些	語意清楚,講話節奏與音量適中且表現優			
Presentation skill	張不自在,使聽眾難以理解報告內容	緊張不自在。聽眾大致能理解報告內容	雅自信,使聽眾易於理解報告內容			
	Ambiguous statement, or overstrains or	Clear statement, speaks at proper pace, but	Clear statement, speaks at proper pace,			
	speaks too fast/slow/low for the audiences to	overstrains at times. The audiences can	remains composed and confidential all the			
	understand the subject matter	understand mostly the subject matter	time so that the audiences can understand the			
			subject matter easily			
D5. 服裝儀容	服裝儀容邋遢	服裝儀容整潔	服儀整潔且正式			
Attire	Dressed sloppily	Well-groomed	Well-groomed and formal attire			
D6. 問題回覆	完全無法回答,或只能粗略回答少部分與	能回答大部分與報告主題相關問題,但未	能回答全部語報告主題相關問題,且能精			
Relay to questions	報告主題相關問題	能精確地將其與課程中其他相關議題聯結	確地將其與課程中其他相關議題聯結			
	Fails to answer or can only superficially	Answers most questions of related issues but	Answers all questions of related issues and			
	answer a few questions of related issues	fails to accurately link them with other topics	accurately links them with other topics of the			
		of the course	course well			

	Co	llege of Management, Asia University		
Learning Goal:	寫作溝通能力 Written Communication skill		Program	: Undergraduate
Learning Objectives:	 學生應能使用基礎的口頭及書面溝通技 Students should be able to use fundamenta 學生應能以基本的書面形式來論述其選 Students should be able to discuss their characterized 	l oral and written communications skills.	te the ability to orally present their ideas to peers	
學習成果 Dimensions		評量標準 Criteria & Standards	the the ability to orany present their recas to peers	評分 Score
(Learning Outcomes)	Needs Improvement_1	Acceptable_2	Superior_3	
D1. 與主題相關 Relevance to the subject	部分報告內容與主題無關 Content is partially relevant to the subject	報告內容與主題 大致 相關 Content is mostly relevant to the subject	報告內容完全切合主題 Content is exactly relevant to the subject	
D2. 文章架構 Structure of content	文章結構不甚完整;部分段落起承轉合不 順,讀者不易理解文意 Statements of the article fail to construct a clear organizational structure, and the connections of some paragraphs are abrupt, so that the article is not easy to understand for readers	文章結構完整;少部分段落起承轉合不 順,但讀者能理解大部分的文意 Statements of the article construct a clear organizational structure, but the connections of a few paragraphs are abrupt. Readers could understand most parts of the article	文章結構完整;全文起承轉合流暢,讓讀 者感到興趣且易於閱讀 Statements of the article construct a clear organizational structure, and the connections of all paragraphs are smooth, so that the article is easy to read and interesting for readers	
D3. 內容發展 Statement development	內容段落發展 很少 邏輯性 Sections of article are seldom logically arranged	內容段落發展尚具邏輯性,但段落間之敘 述有少數不一致 Sections of article are logically arranged, but few of statements among sections are inconsistent	內容段落發展具邏輯性,且各段落內容一致並互相呼應 Sections of article are logically arranged and statements among sections are consistent	
D4. 焦點明確 Clearly focused	報告內容缺乏焦點或論點有些模糊或不相關 Fails to mention the focal point of content or the argument of content is somewhat unclear or irrelevant	報告提及內容相關要點,但未加以強調, 使聽眾不易聚焦於重要資訊 Mentions content related points but does not strength the focal points of content so that the audience cannot focus on important information easily	報告提及內容相關要點,且加以強調,使 聽眾容易清楚明確的聚焦於重要資訊 Mentions content related points and strengths the focal point of content so that the audience can focus on important information easily	
D5. 引用來源 Citation	很少引用文獻,或有一些引用上的錯誤 Rare citations are included or some of them are incorrect	少部分 引用文獻不完整,或 有些微 引用上 的錯誤 Few citations are not complete or incorrect	完整且正確地引用文獻 Citations are correct and compete	
D6. 報告格式 Reporting Form	部分地方符合相關寫作規範,在一些段落間 可發現一些不一致性 Writing format is partially inconsistent with normal norms and among sections	大致符合相關寫作規範,但在少數段落間 仍可發現一些不一致性 Writing format is generally consistent with normal norms but slightly inconsistent among sections	完全符合相關寫作規範,且各段落間有一 致性 Writing format is fully consistent with normal norms and among sections	

	College of	Management, Asia University		
Learning Goal: 分析與問題解決:	能力 Analysis & Problem-solving skills		Program	: Undergraduate
Learning Objectives: 1. 學生應能使用	月基礎的分析思維及問題解決技能於其領5	或之基礎問題。		
Students shou	ld practice basic analytic thinking and proble	em-solving skills and be able to understand ba	sic problems related to their fields.	
2. 學生應能使用	1其專業知識及技能來分析基本的經濟及7	商業問題。		
Students shou	ld be able to analyze rudimentary economic	and business problems using their professiona	l knowledge and skills	
學習成果 Dimensions		評量標準 Criteria & Standards		評分 Score
(Learning Outcomes)	Poor_1	Satisfactory_2	Excellent_3	
D1. 能夠清楚地確認與表述問題	清楚地確認與表述問題的能力較弱	清楚地確認與表述問題的能力一般	清楚地確認與表述問題的能力優異	
Be able to identify and state the problem	Demonstrates lower ability to identify	Demonstrates general ability to identify	Demonstrates excellent ability to identify	
clearly	and state the problem clearly	and state the problem clearly	and state the problem clearly	
D2. 能夠使用專業知識來分析基本問題	專業知識不足,分析基本問題的能力	專業知識尚足夠,分析基本問題的能	專業知識充足,且具備優異能力來分	
Be able to use professional knowledge to	較弱	力一般	析基本問題	
analyze rudimentary problems	Has limited professional knowledge and	Has adequate professional knowledge and	Has full professional knowledge and	
	lower ability to analyze rudimentary	general ability to analyze rudimentary	excellent ability to analyze rudimentary	
	problems	problems	problems	
D3. 能夠使用資訊來發展全面性分析	使用資訊來發展全面性分析的能力較	使用資訊來發展全面性分析的能力適	使用資訊來發展全面性分析的能力優	
Be able to use information to develop a	弱	中	異	
comprehensive analysis	Demonstrates lower ability to use	Demonstrates general ability to use	Demonstrates excellent ability to use	
	information to develop a comprehensive	information to develop a comprehensive	information to develop a comprehensive	
	analysis	analysis	analysis	
D4.能夠評估潛在解決方案,並選擇最	評估潛在解決方案並選擇最適方案的	評估潛在解決方案並選擇最適方案的	評估潛在解決方案並選擇最適方案的	
適方案	能力較弱	能力一般	能力優異	
Be able to evaluate potential solutions	Demonstrates lower ability to evaluate	Demonstrates general ability to evaluate	Demonstrates excellent ability to evaluate	
and choose the optimized solution	potential solutions and choose the	potential solutions and choose the	potential solutions and choose the	
	optimized solution	optimized solution	optimized solution	
D5. 針對問題,能夠表達意見	針對問題,表達意見的能力較弱	針對問題,表達意見的能力一般	針對問題,表達意見的能力優異	
Be able to express opinions about the	Demonstrates lower ability to express	Demonstrates general ability to express	Demonstrates excellent ability to express	
problem	opinions about the problem	opinions about the problem	opinions about the problem	
D6. 能夠透過團隊合作來解決問題	透過團隊合作來解決問題的能力較弱	透過團隊合作來解決問題的能力適中	透過團隊合作來解決問題的能力優異	
Be able to solve problems through team	Demonstrates lower ability to solve	Demonstrates general ability to solve	Demonstrates excellent ability to solve	
works	problems through team works	problems through team works	problems through team works	

	College	of Management, Asia University		
Learning Goal: 倫理觀 Ethio	28		Prog	gram: Undergraduate
Learning Objectives: 1. 學生應角	E使用倫理之基礎規範與良好之管理原則	來處理基本道德情境		
Students	should be able to use fundamental code of	ethics and good management principles whe	n dealing with rudimentary ethical situation	s.
2. 學生應角	E確認基本之倫理議題,並能分辨是非			
Students	should be able to identify basic ethical issu	es and distinguish right from wrong		
學習成果 Dimensions		評量標準 Criteria & Standards		
(Learning Outcomes)	Needs Improvement_1	Acceptable_2	Superior _3	_
D1. 對企業倫理的關心與敏感度	在日常生活中偶爾會注意有關企業倫	在日常生活中經常會注意有關企業倫	在日常生活中總是注意有關企業倫理	
Sensitivity of Business Ethics	理的消息或相關的倫理議題	理的消息或相關的倫理議題	的消息或相關的倫理議題	
	Occasionally pays attention to the news	Often pays attention to the news of	Always pays attention to the news of	
	of business ethics or related ethical	business ethics or related ethical issues.	business ethics or related ethical issues.	
	issues.			
D2. 對企業倫理重要性之評估	對於企業倫理對企業競爭力與永續經	對於企業倫理對企業競爭力與永續經	對於企業倫理對企業競爭力與永續經	
Importance of Business Ethics	營的重要性有淺略表面的認知	營的重要性有一般性認知	營的重要性有強烈認知	
	Has superficial awareness to the	Has general awareness to importance of	Has strong awareness to importance of	
	importance of business ethics.	business ethics.	business ethics.	
D3. 對違反企業倫理的態度	違反倫理的行為幾乎不會影響學生對	違反倫理的行為會部分影響學生對公	違反倫理的行為會強烈影響學生對公	
Attitude to Violation of Business Ethics	公司的看法	司的看法	司的看法	
	The violation of business ethics has	The violation of business ethics has	The violation of business ethics has	
	little impact on the student's perception	some impacts on the student's perception	strong impacts on the student's	
	of a company.	of a company.	perception of a company.	
D4. 對企業倫理的判斷力	能偶爾以利害關係人角度分析倫理議	能適當地以利害關係人角度分析倫理	能適當且詳細地以利害關係人角度分	
Judgment of Business Ethics	題與困境	議題與困境。	析倫理議題與困境	
	Can analyze ethical issues and	Can analyze ethical issues and dilemmas	Can analyze ethical issues and dilemmas	
	dilemmas from the viewpoint of	from the viewpoint of stakeholders	from the viewpoint of stakeholders	
	stakeholders occasionally.	appropriately.	appropriately and carefully.	
D5. 具備倫理的工作態度之認知	對於具備倫理的工作態度概念薄弱	對於具備倫理的工作態度有基本認知	對於具備倫理的工作態度有強烈認知	
Awareness of ethical working attitude	Has a weak concept of ethical working	Has basic awareness of ethical working	Has strong awareness of ethical working	
	attitude.	attitude.	attitude.	
D6. 進行專題研究時能展現合乎道德	進行專題研究時,偶爾展現一些基本	進行專題研究時,大部分能展現合乎	進行專題研究時,總是展現合乎道德	
與負責任的行為	的道德與負責任的行為	道德與負責任的行為	與負責任的行為	
Demonstration of ethical and	Demonstrates basic ethical and	Demonstrates standard ethical and	Demonstrates standard ethical and	
responsible behavior when conducting	responsible behavior at times when	responsible behavior most of the time	responsible behavior all the time when	
research	conducting research project.	when conducting research project.	conducting research project.	

	<u>C</u> ollege c	f Management, Asia University		
Learning Goal: 國際觀 Glo	bal Perspective		Program	: Undergraduate
Learning Objectives: 1. 學生應能	~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~~			
Students	are capable of perceiving global issues.			
2. 學生應能	察知跨文化議題與利害關係,以及全球化	對一般管理及企業營運之潛在影響		
Students	need to be aware of intercultural issues and con	ncerns, as well as the potential influences of gl	obalization on general management and busin	ness operations.
學習成果 Dimensions		評量標準 Criteria & Standards		評分 Score
(Learning Outcomes)	Needs Improvement_1	Acceptable _2	Superior_3	
D1. 全球化意識之認知	對於全球化意識之認知尚待加強。	對於全球化意識之認知表現尚可,但具	對於全球化意識之認知能力表現傑出,	
(例如全球化重要性或全球經營	Awakening to global awareness needs	備主動學習精神	且具備主動學習精神	
環境)	improvement	Awakening to global awareness is fair but	Awakening to global awareness is	
Awakening to global awareness		willing to learn.	excellent and willing to learn	
D2.全球經貿發展之基本察覺	對於全球經貿發展狀況之基本察覺尚待	對於全球經貿發展狀況之基本察覺表現	對於全球經貿發展狀況之基本察覺表現	
(例如國際組織或國際貿易)	加強	尚可,但具備主動學習精神	傑出,且具備主動學習精神	
Rudimentary awareness of the	Rudimentary awareness of the development	Rudimentary awareness of the	Rudimentary awareness of the	
development of global economy and	of global economy and trade needs	development of global economy and trade	development of global economy and trade	
trade	improvement	is fair but willing to learn	is excellent and willing to learn.	
D3. 跨文化議題與利害關係之認知	對於跨文化議題與利害關係之認知尚待	對於跨文化議題與利害關係之認知表現	對於跨文化議題與利害關係之認知表現	
(例如全球文化價值觀或消費者	加強	尚可,但具備主動學習精神	傑出,且具備主動學習精神	
態度)	Awakening to intercultural issues needs	Awakening to intercultural issues is fair	Awakening to intercultural issues is	
Awakening to intercultural issues	improvement	but willing to learn	excellent and willing to learn	
D4. 全球化議題之認知	對於全球化議題之認知尚待加強	對於全球化議題之認知表現尚可,但具	具備傑出全球化議題之認知表現傑出,	
(例如全球政治、經濟、科技或	Awakening to global issues needs	備主動學習精神	且具備主動學習精神	
社會)	improvement	Awakening to global issues	Awakening to global issues is excellent	
Awakening to global issues	-		and willing to learn	
D5. 全球化對一般管理影響之認知	對於全球化對一般管理影響之認知尚待	對於全球化對一般管理影響之認知表現	對於全球化對一般管理影響之認知表現	
(例如規畫、組織、用人、領導	加強	尚可,但具備主動學習精神	傑出,且具備主動學習精神。	
或控制)	Awakening to influences of globalization	Awakening to influences of globalization	Awakening to influences of globalization	
Awakening to influences of	on general management needs	on general management is fair but willing	on general management is excellent and	
globalization on general management	improvement	to learn	willing to learn	
D6.全球化對企業營運影響之認知	對於全球化對企業營運影響之認知尚待	對於全球化對企業營運影響之認知表現	對於全球化對企業營運影響之認知表現	
(例如產、銷、人、研或財)	加強	尚可,但具備主動學習精神	傑出,且具備主動學習精神。	
Awakening to influences of	Awakening to influences of globalization	Awakening to influences of globalization	Awakening to influences of globalization	
globalization on business operations	on business operations needs improvement	on business operations is fair but willing to	on business operations is excellent and	
- *		learn	willing to learn	